

# Memo

To: Board of Trustees

From: Lori Kelley, Board Chair

Date: April 18, 2023

Re: President's Evaluation 2022-2023

The Board of Trustees must annually evaluate the President's performance. As of April 18, 2023, the 2022-2023 Presidential Evaluation form is open and available for Trustees to respond to through the Actions tab in OnBoard. The evaluation will close the Friday May 12, 2023, preceding the May Board of Trustees meeting.

After completing Sections 1-4 of the evaluation, you may want to access supporting documents to assist your evaluation in Section 5 Statutorily Required Evaluation Categories. To access these supporting documents:

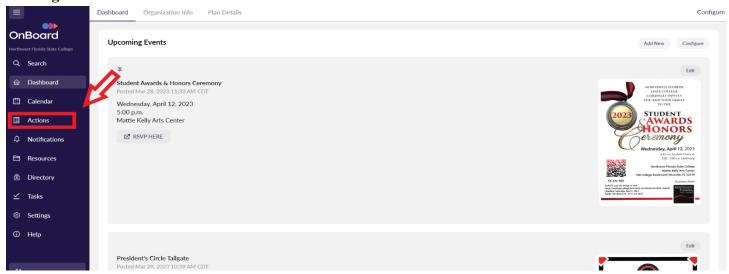
- 1. Find and click on "Resources" on the left-hand side of your screen within OnBoard;
- 2. Open the folder "2022-2023 Presidential Evaluation Supporting Documents"; and
- 3. Use, as needed, the Annual Update to answer questions 1 and 2 in Section 5.
- 4. Use, as needed, the Accountability Data to answer question 3 in Section 5.

Submitting your evaluation through OnBoard will permit presentation of the evaluation results to the Board in a timely manner before the conclusion of the fiscal year.

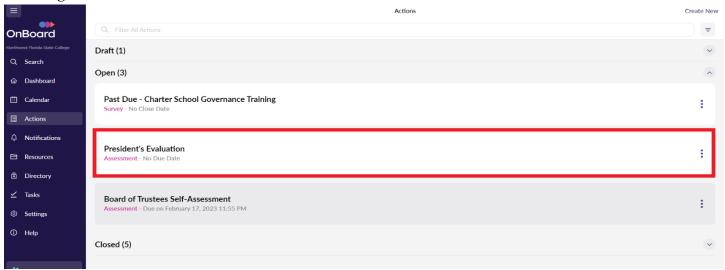
More detailed instructions for accessing the evaluation and the supporting resources for Section 5 are on the following pages. The instructions are provided based on using a web browser to view OnBoard; the instructions are generally the same if you are using the OnBoard app.

If you experience any technical difficulties completing the evaluation, please do not hesitate to reach out to Melissa Wolf by calling 850-729-5360 or emailing <a href="wolfm@nwfsc.edu">wolfm@nwfsc.edu</a>. Melissa can direct you to troubleshooting resources or solve the problem without viewing the content of your evaluation. You may also use the "Help" feature in OnBoard.

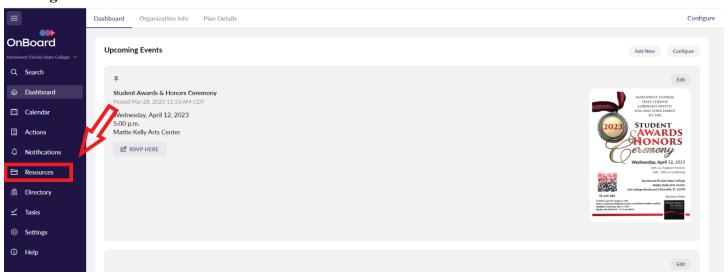
#### **Finding the Evaluation**



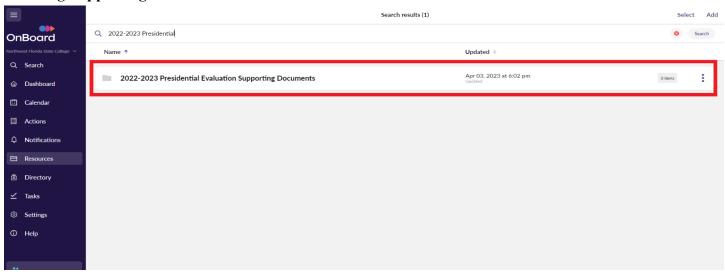
# **Selecting the Evaluation**



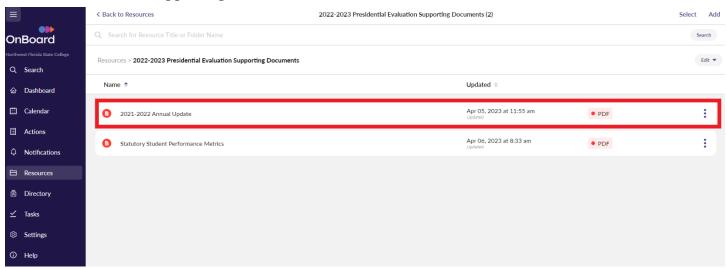
#### **Finding Resources**



#### **Selecting Supporting Documents within Resources**



## **Question 5.1 and 5.2 Supporting Materials**



## **Question 5.3 Supporting Materials**

